



Strive for Students T3 Application

We have worked hard to develop a Train-the-Trainer program that exceeds your expectations.

We will continue to work hard to earn your business by providing superior programs, friendly and dependable customer care and service at a reasonable price.



Our Mission

To help people discover their life's purpose by providing the best and most inspiring career training available.

Call us today to learn more about how we can help you unlock your organization's training potential

623.561.6838 or 866.599.2306

or visit us on the web at: www.StriveForStudents.com

Thank you for your interest in Strive for Students and our quality programs, training and resources



Proud to be green!

T3 TRAINING PROGRAM APPLICATION PROCESS & CHECKLIST

Please attach the following with this application:

STEP ONE:

- Complete and submit Host Organization Information form.
- Complete and submit Individual T3 Training Application Information form (one for each applicant), include professional résumé and two letters of recommendation, one from immediate supervisor and another from a professional/business colleague.
- Sign and submit no-hire, non-compete and non-disclosure agreement.
- Submit a \$500 application fee, which is non-refundable, but will be applied to your T3 Train-the Trainer Training program investment total.

STEP TWO:

- Strive for Students will schedule and conduct an in-depth, phone interview.
- We will check references on your T3 Trainer applicant/s.
- Strive for Students will schedule access for applicant/s to complete the DISC Behavioral Assessment.
- Applicant will complete the online DISC Behavioral Assessment.
- Strive for Students will review the DISC Behavioral Assessment results.
- If Strive for Students determines that the applicant/s would make a successful T3 Trainer, they will call to schedule a second in-depth phone interview.
- If applicant does not appear to be a good fit for the Strive for Students T3 Train-the-Trainer program, Strive for Students will contact host organization and/or immediate supervisor. A letter can be sent to the applicant.

STEP THREE:

- Strive for Students will schedule a thorough background check on each applicant.
- Strive for Students will schedule a Drug Test for each applicant.
- Strive for Students will review and report results of background check and drug test to host organization.

STEP FOUR:

- Upon approved background check and drug test, Strive for Students will schedule your T3 Train-the-Trainer Training.
 - Note: you will need to allow 2 ½ days for the T3 Training and an additional three days for the subsequent CareerQuest™ - Work Readiness Training.
 - If you cannot schedule the CareerQuest™ - Work Readiness Training immediately following the T3 Training we need to schedule the follow up CareerQuest™ - Work Readiness Training for evaluation.
 - There is an additional charge for travel if we need to return for the CareerQuest™ - Work Readiness Training evaluation.
- Strive for Students will invoice you for the T3 Training. Once payment is received your training dates will be confirmed.

STEP FIVE:

- Strive for Students arrives to conduct your T3 Training. Please see T3 training schedule for details.
 - Note: With previous arrangements we can easily adjust the training schedule to meet your needs.
- T3 Trainer completes final exam, it is graded.
- T3 Training commences, once complete evaluation of T3 Trainer is completed during the 3-day, CareerQuest™ - Work Readiness Training program.
- Share evaluation and test results. Award of T3 Trainer Certification/s.

HOST ORGANIZATION INFORMATION

As a host organization what you need to know:

- We must approve your training facility prior to agreeing to train your trainer/s.
- You must be able to show that your training facility has computer and Internet capability.
- Your investment includes all training for up to two of your approved staff members and one CareerQuest™ - Work Readiness Training program for up to 15 individuals, and an evaluation of your T3 trainer/s. Travel expenses not included in investment pricing.
- We will evaluate the performance of your T3 Trainer Candidates as they teach our CareerQuest™ - Work Readiness Training program.
- We recommend that you schedule the CareerQuest™ - Work Readiness Training immediately following the T3 certification training of your trainer/s. If not, you must schedule a CareerQuest™ - Work Readiness Training within 60 days of our departure. If we need to return at a later time for the evaluation, we will need to charge you for the additional travel expense for our evaluation team.
- We will offer ongoing support for your T3 Trainer/s, and will have mandatory monthly phone conference meetings.
- We are available on an as-needed basis to help, train and support your T3 Trainer/s.
- Our goal is to ensure that your T3 Train-the-Trainer program and trainers are successful. You have the personal and professional commitment of everyone at Strive for Students.
- If a Strive for Students Certified T3 Trainer leaves your organization, they take the certification with them. You need to consider this when selecting your T3 trainer/s.
- Your T3 Trainer is required to use Strive for Students program materials when they teach our program curriculum.
- A representative from your organization, as well as, each of your T3 Trainer Candidate/s must sign a no-hire, non-compete and non-disclosure agreement, prior to T3 Trainer Certification Training.

Host Organization Name: _____

Address: _____

City: _____ State: _____ ZIP _____

Phone: _____ Fax: _____

Name of Responsible Executive: _____

Job Title: _____

Department: _____

Address if different from above: _____

City: _____ State: _____ ZIP _____

Phone: _____ Fax: _____

Email: _____

Please check all that apply:

One-Stop Center

Please list closest metro area: _____

477 Grantee

Other Grantee

Adult programs (25+)

Computer lab available

If yes, number of computers available for training: _____

National/Native American Organization/Tribe

Please list Tribal Affiliation: _____

WIA Grantee

Youth programs (13-24)

Senior programs (55+)

Training facility available

if yes, distance from your location (miles): _____

INDIVIDUAL T3 TRAINING APPLICANT INFORMATION

Please submit one application for each T3 Trainer Applicant.

Name of Applicant: _____

Job Title: _____

Department: _____

Address if different from above: _____

City: _____ State: _____ ZIP _____

Phone: _____ Fax: _____

Email: _____

Number of years with organization and/or agency: _____

EDUCATION:

Please check all that apply and add year of graduation, if applicable:

GED: _____

Name of School: _____

Dates of attendance/graduation: _____

Associate of Arts: _____

Name of School: _____

Dates of attendance/graduation: _____

Bachelor of Arts: _____

Name of School: _____

Dates of attendance/graduation: _____

Masters, please list specialty: _____

Name of School: _____

Dates of attendance/graduation: _____

High School: _____

Name of School: _____

Dates of attendance/graduation: _____

Associate of Science: _____

Name of School: _____

Dates of attendance/graduation: _____

Bachelor of Science: _____

Name of School: _____

Dates of attendance/graduation: _____

Other, please list: _____

Name of School: _____

Dates of attendance/graduation: _____

EXPERIENCE:

Please add the number of years experience you have in each area, if applicable:

Trainer: _____

Caseworker: _____

Teacher: _____

Classroom Aide: _____

Supervisor/Manager: _____

Other that may relate, please list: _____

Note: Please attach a copy of your résumé and your letters of recommendation. Once we have received your application we will contact you for a personal, phone interview with Strive for Students staff. You will then be asked to complete an online behavioral assessment and a second interview with Strive for Students staff. After the interviewing process, we will require that you complete a background check and drug test. Upon final approval, we will contact your organization to schedule your T3 Training.

Please answer the following questions: (use additional paper if necessary)

1. National/Native American Organization/Tribal Affiliation, if applicable: _____
2. Why do you want to become a trainer for your organization?
3. Why do you believe that you would make a successful trainer?
4. What do you believe are the traits of a successful trainer?
5. What are your top three career skills?
6. What is your most challenging weakness?
7. Share an interesting story about you.

INDIVIDUAL T3 TRAINER APPLICANT COMMITMENT TO EXCELLENCE AGREEMENT

Our Career Philosophy

We are all here for a reason our only job is to figure out why. The way we do that is by defining our gifts: Our natural strengths, abilities, skills and talents; our values; our interests and our passions. We are then called to use our gifts to serve humanity. By serving others we will do two things: We will discover our purpose in life and we will make the world a better place.

Code of Classroom Conduct and Trainer Integrity

Our Code of Classroom Conduct and Trainer Integrity refer to the principles or standards governing the conduct of the members of the speaking and training profession. We understand that as facilitators we are stewards of knowledge and learning and that we have a responsibility to give of ourselves in an unselfish way, knowing that we have the ability to change lives forever.

We adhere to our code of conduct both in and out of the classroom. We are contributing members of our communities, with reputations, character, integrity, and honesty. We have the ability to build and maintain healthy relationships. We maintain this code of conduct with ourselves, our friends, our family and all of our stakeholders. We may excel as a trainer, but if we are perceived as unethical, our career and our partnership with Strive for Students are jeopardized.

The set of standards in the Classroom include:

- Understanding and adhering to the Strive for Students Code of Classroom Conduct and Trainer Integrity.
- Setting and maintaining appropriate classroom rules, procedures and an environment, which allows attendees to feel comfortable and safe.
- Presenting information and images of self and business that are true, current and ethical in every way.
- Be sensitive to the diversity and cultural differences of our audience attendees.
- Avoiding any reference to any topic that may make any program attendee uncomfortable.

The set of standards as a Trainer include:

- Understanding and adhering to the Strive for Students Code of Classroom Conduct and Trainer Integrity.
- Working ethically and collaboratively with individuals and groups with whom trainers often interact.
- Taking responsibility to know what is considered appropriate and ethical in each situation.
- Demonstrating the ability to ask ethical questions before acting in order to make better decisions and, when in doubt, to tap into the wisdom of your peers.

I, THE UNDERSIGNED, WILL FAITHFULLY AND DUTIFULLY UPHOLD THE BELIEFS OF THE STRIVE FOR STUDENTS CAREER PHILOSOPHY AND ADHERE TO THE CODE OF CLASSROOM CONDUCT AND TRAINER INTEGRITY.

T3 Applicant's Signature

Date

Host Organization's Representative Signature

Date